



The
University
Of
Sheffield.

Human
Resources.

INDIVIDUAL AGREEMENT TO OPT OUT OF THE 48 HOUR MAXIMUM WEEKLY WORKING TIME LIMIT UNDER THE WORKING TIME REGULATIONS 1998.

I.....(name of employee) within (Department) agree to work more than an average of 48 hours per week within all employment(s) that I hold.

My consent to this agreement to work a total of more than 48 hours will continue whilst I remain an employee of the University of Sheffield and will remain in place if any amendments are made to my hours with all employment(s) that I hold.

If I wish to withdraw from this agreement I must give three months written notice of my decision to withdraw.

Signature of employee:

Date:

Original copy to Human Resources – HR Operations

**Copies to be retained by: Member of staff to whom it applies
Line Manager**