



The
University
Of
Sheffield.

Pay Plus
For
Pensions.

Pay Plus for pensions – Opt-out Form (New starter)

Personal details

Please complete the following boxes in capitals

Title	Forenames	Surname

Personnel Number *	Department	Contact Details **

* Your personnel number is shown on myJob and on your payslip as 'Employee Number'.

** A telephone number, email address or postal address we can contact you on to confirm receipt of this form

Under Pay Plus for pensions, the University pays an amount equivalent to the employee pension contribution (excluding Additional Voluntary Contributions) directly into the pension scheme in addition to the normal employer pension contribution. At the same time, the employee no longer pays an employee pension contribution and the employee's annual salary is reduced by an amount equal to the employee pension contribution.

I confirm that I am joining the pension scheme but do not wish to participate in Pay Plus for pensions.

Please return this form to the address below.

The University will confirm receipt of this form and will arrange for your salary not to be reduced for Pay Plus for pensions. Please keep a copy of this form for your records.

Signed Date

Please return this form to:

Pensions Office
Department of Finance
University of Sheffield
Firth Court
Western Bank
Sheffield
S10 2TN