



The
University
Of
Sheffield.

Staff
Review and
Development
Scheme.

Additional Guidance Notes for the Reviewing of Contract Research Staff

All University staff are contractually required to participate in SRDS on an annual basis. This applies to research staff on fixed-term contracts, no matter what the source of their funding.

Career development is integral to the SRDS process for all categories of staff, but special consideration of this should be given to early career researchers. Reviewers should engage in open and honest dialogue concerning the personal and career development of the researcher, directly encouraging reflection on their future career path and progression. Reviewers should also prompt their reviewees to highlight Faculty/University training and development or career sessions that they have attended, and identify future opportunities and plans for this.

Suggested questions:

- Have you thought about your future career path?
- Have you attended any of the training and development or career sessions organised by the Faculty or the University?