



Human Resources.

Readerships & Personal Chairs Independent External Referees

Please Complete and Return with your Recommendation

Candidate Surname: Forename(s):

Department:

Current Appointment:

Recommended Title (This title must reflect the discipline field)

Recommendation for Promotion to Personal Chair (Teaching and Research) Tick as required

Please provide the names and full addresses of five independent external referees, including at least two national and one international referee if applying under the Teaching and Research criteria.

Recommendation for Promotion to Personal Chair (Teaching)

Please provide the names and full addresses of five independent external referees (an International referee is desirable but not essential) and an evidence based portfolio to support your case if applying under the Teaching criteria.

Recommendation for Conferment of the Title of Reader

Please provide the names and full addresses of five independent external referees, including at least two national and one international referee if applying under the Teaching and Research criteria.

Three referees will be contacted in the first instance, including at least one international referee (if applicable).

1. Name and address National International

Rationale:

E-Mail:

Telephone:

Please tick one:

Known Personally By HoD Known by reputation Recommended by colleague (not the candidate)

Other (please specify)

2. Name and address

National

International

Rationale:

E-Mail:

Telephone:

Please tick one:

Known Personally Known by reputation Recommended by colleague
By HoD (not the candidate)

Other (please specify)

3. Name and address

National

International

Rationale:

E-Mail:

Telephone:

Please tick one:

Known Personally Known by reputation Recommended by colleague
By HoD (not the candidate)

Other (please specify)

4. Name and address

National

International

Rationale:

E-Mail:

Telephone:

Please tick one:

Known Personally Known by reputation Recommended by colleague
By HoD (not the candidate)

Other (please specify)

5. Name and address

National

International

Rationale:

E-Mail:

Telephone:

Please tick one:

Known Personally Known by reputation Recommended by colleague
By HoD (not the candidate)

Other (please specify)

In signing this form you are confirming that those named will give a fair, impartial reference, and are amongst the best in their field.

Signed: Date:

(Head of Department)

THE COMPLETED FORM SHOULD BE FORWARDED WITH CV AND DEPARTMENTAL STATEMENT TO YOUR FACULTY HR TEAM IN ACCORDANCE WITH YOUR FACULTY PROMOTION TIMELINE